

**CITY OF LAUDERHILL
SIGN PERMIT APPLICATION**

This specific land development permit application form must be filed along with appropriate documentation when any person or business seeks to erect, alter relocate or display within the City of Lauderdale any sign or other advertising structure as defined in the Land Development Regulations (LDR). LDR requires the Chief Sign Official consider specific factors when considering whether to issue a permit. This form addresses those factors needed to render such a determination. It is the Applicant's responsibility to insure that this application is complete and accurate.

Yes No

☐ ☐ **Letter of Authorization from the Property Owner.**

☐ ☐ **Filing requirement.** Is the appropriate filing fee provided?

LDR Required Specific Factors. Is a document attached addressing each of the below described factors?

- ☐ ☐ 1. A site plan, sketch or drawing showing the elevation of the proposed sign, to scale, with all appropriate dimensions including the square footage of the sign.
- ☐ ☐ 2. A site plan, sketch or drawing showing the colors of the proposed sign and a statement describing how the proposed colors conform to the plaza sign criteria or documentation supporting the colors of a logo sign.
- ☐ ☐ 3. A site plan, sketch or drawing showing the landscape improvements associated with the proposed construction (ground sign only).
- ☐ ☐ 4. A site plan, sketch or drawing showing the location of the sign in the plaza including the location of other existing and proposed signs.

Sign Type.

Temporary Sign.

- ☐ Banner (Special Event or Grand Opening) ☐ Grand Opening Inflatable Sign
☐ Model Sign ☐ Temporary Sales and Announcement Signs

Permanent Sign.

- ☐ Ground Sign ☐ Wall Sign ☐ Change of Copy ☐ Flags ☐ Neon Window Sign
☐ Hanging Marquis Sign

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General Information

Plaza Owner : _____ Phone No. _____

Fax No./ E-Mail: _____

Property Address: _____

Applicant/
Sign Contractor: _____ Phone No. _____

Fax No./ E-Mail: _____

Business Owner: _____ Phone No. _____

Fax No./ E-Mail: _____

DEPARTMENT USE ONLY

Case Number: _____ Date: _____

Logged in by: _____ Title: _____

Permit Fee:

Permanent sign: \$0.60 per square foot (\$30.00 Min) _____ + \$75.00 Inspection Fee= _____

Change of Copy: \$30.00 _____ + \$75.00 Inspection Fee = \$105.00

Temporary sign: \$0.75 per square foot (\$30.00 Min) _____ + \$75.00 Inspection Fee = _____

Grand opening inflatable sign: \$150.00 _____ + \$75.00 Inspection Fee = \$225.00

Flags: \$75.00 _____ + \$75.00 Inspection Fee = \$150.00